Operative headquarter

Immagina Biotechnology S.r.l. Viale dell'Industria 47 38057 Pergine Valsugana (TN) Italy



Job description: Production & Service Junior Specialist (ID: PR110324)

Date: 11-3-24

Join our team as a Junior Production & Service Specialist and play a vital role in the exciting field of RNA science and RNA therapeutics! We are seeking enthusiastic individuals to support customers workflows and the production and of high-quality products specifically designed for RNA research and drug discovery workflows.

Main Responsibilities

- You will ensure the smooth production of our products.
- You will provide exceptional technical support to our customers, ensuring execution of defined production requirements and customer experiments based on the Immagina's technology platform
- You will report customer project details and inquiries to optimize our of internal processes

Production duties

- Following company manufacturing guidelines: including procedures for Gowning, Entrance, Work and Cleaning inside Cleanroom;
- Operating and maintaining production equipment/machinery, checking for any defects and reporting any issues to the Production manager;
- Executing the assigned production process including:
 - Labelling tubes/bottles and bags necessary for production;
 - Prepare raw materials required for production and record the production;
 - Aliquot the raw material in the previously labelled suitable container, store the aliquots at the proper temperature and register the production of the aliquots.
- Taking care of the assembling of the kits and preparation of the shipping boxes;
- Checking the warehouse stock on a regular basis and reporting any discrepancies to production manager.
- Coordination with and reporting to the direct manager

Service duties

- Following company guidelines for Service execution
- Executing the assigned Service process including:
 - Supporting preliminary activities (technical calls, collecting samples forms from clients);
 - Tracking of shipments for incoming samples;
 - Registering arrival of samples, ensuring proper sample storage and reporting any discrepancies to service manager;
 - Executing wet-lab workflows following established timeline;
 - Supporting reporting activity and project closure.
- Coordination with and reporting to the direct manager

Requirements

- Minimum 1 year laboratory experience in Molecular Biology
- Master Degree in Biology/ Biochemistry/ Molecular Sciences or Biotechnology (PhD is an advantage);
- Ability to use instruments suitable for biotechnology laboratory practice: micropipettes, balance, pH meter, thermocyclers, analytical instruments for RNA, DNA and protein (e.g. spectrophotometer, capillary electrophoresis, transilluminator etc.)
- Ability to work autonomously in laboratory following established protocols, and troubleshooting skills;
- Excellent analytical and problem-solving skills;
- Excellent organization and planning skills;
- Willingness to work independently and as a team member;
- Good communication skills
- · Good knowledge of the English language;
- Good knowledge of the Microsoft packages (Excel, Word, Teams etc)

Place of work

IMMAGINA Headquarters, Viale dell'Industria 47, 38057 Pergine Valsugana (TN).

Contractual Status:

Fix-term contract with possibility to convert into a permanent position. We offer competitive salary commensurate with candidate's experience, and an excellent benefits package.

How to apply:

To apply for this position, please send your detailed CV to <u>careers@immaginabiotech.com</u> with Subject of the email "**Position ID: PR110324**"